INTERNATIONAL RAW MATERIALS LTD

Terminal Coordinator
Longview, WA

International Raw Materials LTD (IRM) markets and distributes crop nutrients and industrial commodities through our extensive distribution system. We are committed to connecting agricultural and industrial customers to critical inputs through innovative, safe, and sustainable logistics solutions.

Duties and Responsibilities:

- Assist with the direction and supervision of daily terminal activities and maintenance
- Ensure operation activities are performed in compliance with company policies and rules, as well as all local, federal, and state regulations
- Prepare production/loading/discharging cost analysis in terms of output, quality, quantity, cost, time available, and labor requirements
- Liaise with different teams and internal and external stakeholders to resolve operational issues
- Collaborate with team members to support capital projects and operational improvements
- Under the supervision of the terminal manager, manage terminal maintenance including scheduling, documenting, and managing parts and equipment inventory to ensure operational requirements.
- Assist with audit preparation and management of corrective actions
- Maintain a clean and organized work area
- Performs other related duties as assigned

Candidate Profile:

- Bachelor's Degree in Logistics, Supply Chain, Business, or equivalent experience
- 3-5 years of experience in maritime, railroad operations or a related field
- Valid or ability to obtain a valid Transportation Worker Identification Credential (TWIC)
- Work regular nights, including the weekend
- Willingness and ability to travel to other company facilities to assist with vessel operations, as well as the ability to work in all weather conditions and maneuver safely through the facility
- Experience working with Industry Safety Standards and regulatory agencies, preferred
- In-depth knowledge of federal and state regulations affecting terminal and HAZMAT operations
- Excellent written, verbal, and interpersonal communication skills
- A process-oriented, honest, and reliable individual with excellent organizational skills, strong attention to detail, and the ability to multitask.
- Proficient in Microsoft Office applications (Outlook, Word, Excel, PowerPoint, SharePoint)

***If you are interested in applying for this role, please send your resume to resume@irm.com**