



INTERNATIONAL RAW MATERIALS LTD

**Treasury Associate
Philadelphia, PA**

International Raw Materials Ltd (IRM) markets and distributes crop nutrients and industrial commodities through our extensive distribution system. We are committed to connecting agricultural and industrial customers to critical inputs through innovative, safe, and sustainable logistics solutions.

Duties and Responsibilities:

- Oversee the accounts payable process from invoice approvals to timely payment processing, and maintaining accurate transaction records in our SAP Business One platform
- Collaborate with vendors to resolve billing discrepancies and ensure timely issue resolution
- Reconcile customer accounts regularly to ensure accuracy; investigate and resolve any discrepancies
- Manage daily cash operations, including transaction review, deposit recording, receipt logging, and cash application
- Assist in maintaining customer credit files and support collection of outstanding receivables
- Conduct financial analysis and complete ad-hoc projects as needed
- Support risk management activities, including insurance programs and foreign exchange
- Ensure adherence to internal financial policies, procedures, and compliance standards
- Prepare weekly and monthly accounts receivable reports
- Drive process improvement and automation initiatives to enhance treasury operations efficiency and accuracy

Candidate Profile:

- Bachelor's Degree in Accounting, Finance, or related field
- 3-5 years of related professional experience in accounts payable, receivable, or general accounting
- Strong understanding of full-cycle AP/AR processes and accounting principles
- Entrepreneurial with a self-starting personality; ability to prioritize and manage multiple responsibilities simultaneously
- Strong attention to detail with excellent organizational and analytical skills
- Honest, reliable, flexible, adaptable individual who is willing to listen and learn
- Ability to multi-task and deliver deadlines and desire to work within a team in a fast-paced entrepreneurial environment
- Solid verbal and written communication skills
- Well versed in financial concepts and business principles
- Exposure to international business operations helpful
- Proficiency in ERP accounting systems, SAP experience preferred
- Proficiency in Microsoft Office Suite, SharePoint, and Microsoft Teams

***If you are interested in applying for this role, please, send your resume to HR_grp@irm.com**